NEW CASTLE COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

January 28, 2019
7:00 p.m.

The following Board members were present for the School Board meeting, which was held at the Thomas B. Sharp Center: Ms. Madeline Johnson, Vice President; Mr. Robert Gilligan, Mr. Nello Paoli, Mr. Mark Stellini, and Ms. Renee Taschner were present. Victoria C. Gehrt, Superintendent, was also present. Ms. Yvette Santiago, President, and Mrs. Cheryl Dennis were absent.

CALL TO ORDER

Ms. Johnson called the meeting to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE

REPORTS / SECRETARY / SUPERINTENDENT

Minutes
A motion was made by Mr. Gilligan and seconded by Mr. Stellini to recommend approval of the minutes of the December 17, 2018, regular meeting of the Board of Education. The motion was carried with 4 affirmative votes and 1 abstention. Those in affirmative were Ms. Johnson, Mr. Stellini, Mr. Gilligan, and Mr. Paoli. Ms. Taschner abstained.

COMMUNITY/PUBLIC COMMENTS – None

RECOGNITION OF ACCOMPLISHMENTS

District
Starfish Award – Ms. Kathy Demarest, Community Relations & Public Information Officer
Presenters: Ms. Madeline Johnson, Board of Education Vice President
Dr. Victoria Gehrt, Superintendent

PUBLIC PRESENTATION

District
Safety Planning Committee Meetings Update
Presenter: Dr. Chad Harrison, Vice Principal, St. Georges

NCC Vo-Tech Education Association – No Formal Comments
Presenter: Mr. James Hill, President

FINANCIAL REPORTS
The motion was made by Mr. Stellini and seconded by Mr. Paoli to approve the Financial Reports for December, subject to audit. The motion passed unanimously.
BIDS, QUOTATIONS, AND CHANGE ORDER

Howard 1927 Building Renovations Project: Change Orders

Mr. Sean Sokolowski, Director of Business, presented the following change orders to the Board. These change orders were reviewed in November’s Finance Committee Meeting.

a. Marshallton Education Center Roof Replacement Bid – C. T. A. Roofing and Waterproofing Inc. – 3A alternate bid price for new white EPDM roof to be installed in the amount of $103,000.00.

The motion was made by Ms. Taschner and seconded by Mr. Paoli to approve the Marshallton Education Center roof replacement bid in the amount of $103,000.00. The motions passed unanimously.


c. Howard 1927 Building Renovation Project: CREDIT change order #1/Contract #HHS-43 – Goodwin Brothers – Contract allowance closeout in the amount of $5,000.00 (Informational Only).

d. Howard 1927 Building Renovation Project: CREDIT change order #1/Contract #HHS-30 – Mid-Atlantic Dismantle Corp – Contract allowance closeout in the amount of $31,506.00 (Informational Only).

e. Howard 1927 Building Renovation Project: CREDIT change order #1/Contract #HHS-38 – Tri-State Carpets – Contract allowance closeout in the amount of $36,470.00 (Informational Only).


g. Delcastle Roofing Project: CREDIT change order #001/Bid #2015-4 – P & C Roofing – in the amount of $477,222.00 (Informational Only).

h. Hodgson Roofing Project: CREDIT change order #001/Bid #2015-5 – C. T. A. Roofing and Waterproofing – in the amount of $360,895.00 (Informational Only).

REPORTS: PRINCIPALS/DIRECTORS/SPECIAL

Discussions were held regarding Board members’ comments on, and inquiries into, the monthly administrative reports.

OLD BUSINESS – None
NEW BUSINESS

FY19 Final Budget
Mr. Sean Sokolowski, Director of Business, presented the FY19 Final Budget to the Board for approval.

The motion was made by Mr. Stellini and seconded by Mr. Gilligan to approve the FY19 Final Budget as submitted. The motion passed unanimously.

Financial Position Report
Mr. Sean Sokolowski, Director of Business, presented the Financial Position Report to the Board for approval.

The motion was made by Mr. Paoli and seconded by Mr. Gilligan to approve the Financial Position Report as submitted. The motion passed unanimously.

Reaffirmation/Revisions of Board Policies (1st Read)
Dr. Victoria Gehrt, Superintendent, presented the following Board policies for the Board to approve posting for review and comment:

- Board Policy #203 – Grading Procedures (Reaffirmation)
- Board Policy #212 – Parent/Family Involvement (Revised)
- Board Policy #213 – Authorization for Student Release from School (Revised)

The motion was made by Mr. Stellini and seconded by Ms. Taschner for the Board to approve the posting of Board policies #203, #212, and #213 for review and comment.

Personnel
A motion was made by Mr. Stellini and seconded by Mr. Gilligan to approve the personnel actions (including the addendum, pg. 42a) as recommended:

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>POSITION</th>
<th>NAME</th>
<th>EFFECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Appointments</td>
<td>Assistant to the Supervisor of Facilities</td>
<td>Zachary Duphily</td>
<td>02/18/2019</td>
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<tr>
<td>Del. Skills Ctr.</td>
<td>Welding Instructor</td>
<td>Kenneth Morgan</td>
<td>01/29/2019</td>
</tr>
<tr>
<td>Hodgson</td>
<td>Cafeteria General Worker</td>
<td>Lynanne Pruitt</td>
<td>01/22/2019</td>
</tr>
<tr>
<td>Hodgson</td>
<td>Special Education Instructional Paraeducator – Temporary</td>
<td>Erica McDermitt</td>
<td>02/04/2019</td>
</tr>
<tr>
<td>Howard</td>
<td>Cafeteria General Worker</td>
<td>Marquita Matthews</td>
<td>01/22/2019</td>
</tr>
<tr>
<td>Howard</td>
<td>Cafeteria General Worker</td>
<td>Shayne Taylor</td>
<td>01/22/2019</td>
</tr>
<tr>
<td>Howard</td>
<td>Senior Secretary</td>
<td>Marisol Rodriguez</td>
<td>02/04/2019</td>
</tr>
<tr>
<td>St. Georges</td>
<td>Cafeteria General Worker</td>
<td>Frances Brumbaugh</td>
<td>01/22/2019</td>
</tr>
<tr>
<td>St. Georges</td>
<td>Cafeteria General Worker</td>
<td>Jayda Winchester</td>
<td>01/22/2019</td>
</tr>
<tr>
<td>Howard</td>
<td>Guidance Secretary</td>
<td>Christine Dempsey</td>
<td>TBD</td>
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Addendum
LOCATION        POSITION                          NAME                        EFFECTIVE

STIPEND          District                          Nutrition Specialist        Angela Jackson 01/28/2019

COACHING RECOMMENDATIONS
Hodgson          Boys Basketball, Asst. Coach      Corie Strand                2018/2019

FAMILY MEDICAL LEAVE OF ABSENCES
Del. Skills Ctr.  Secretary                      Abigail Rowe – Effective November 1, 2018
Delcastle         Chief Custodian                   Michael Robinson – Effective January 7, 2019
Delcastle         Physical Education/Health Instr.  Michael Lemon – Effective November 30, 2018
Delcastle         Social Studies Instructor        Naomi Penny – Effective December 13, 2018
Hodgson           English Instructor              Christopher Vella – Effective November 14, 2018
Hodgson           English Instructor              Jillian Yetter – Effective November 19, 2018
Hodgson           Learning Support Coach           Whitney Singer – Effective December 12, 2018
Howard            Senior Secretary                Beverly Harrison – Effective December 27, 2018
Howard            Special Education Instructor      Patricia Mance – Effective January 3, 2019

RESIGNATIONS
Del. Skills Ctr.  Secretary                      Abigail Rowe – Effective December 31, 2018
Delcastle         Special Education Science       Tuveesha Campbell – Effective January 25, 2019
Howard            Teacher for S.T.E.P. Program

RETURN FROM LEAVE OF ABSENCES
Delcastle         Physical Education/Health Inst.  Michael Lemon – Effective January 14, 2019
Hodgson           English Instructor              Christopher Vella – Effective December 3, 2018
Hodgson           Learning Support Coach           Whitney Singer – Effective January 3, 2019
St. Georges       Electrical Trades Instructor    Michael Klinefelter – Effective December 3, 2018
St. Georges       English Instructor              Heather Doudna – Effective January 3, 2019

RETIREMENT /SERVICE
Hodgson           Mathematics Instructor          Griselda Byers-Norman – Effective July 2, 2019  Addendum

The motion passed unanimously.

EXECUTIVE SESSION
At 8:09 p.m., a motion was made by Mr. Paoli and seconded by Ms. Taschner for the Board to enter into Executive Session regarding a student matter. Mr. Gerald Allen, Director of Personnel/School Operations; Mr. Sean Sokolowski, Business Director; Ms. Kathy Demarest, Community Relations & Public Information Officer; and Dr. Victoria Gehrt, Superintendent, were all present for the session.

At 8:52 p.m., a motion was made by Ms. Taschner and seconded by Mr. Stellini for the Board to come out of Executive Session.

Ms. Johnson reconvened the meeting at 8:52 p.m.
GENERAL INFORMATION

Dates to Remember
Ms. Johnson asked that the Board take time to review the Dates to Remember.

ADJOURNMENT
A motion was made by Mr. Paoli and seconded by Mr. Stellini to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 8:53 p.m.

Victoria C. Gehrt, Ed.D., Executive Secretary