The following Board members were present for the School Board meeting, which was held at Hodgson Vocational Technical High School: Ms. Madeline Johnson, Vice President; Mrs. Cheryl Dennis, Mr. Robert Gilligan, Mr. Nello Paoli, and Mr. Mark Stellini. Victoria C. Gehrt, Superintendent, was also present. Ms. Yvette Santiago, President, arrived at 7:30 p.m. Ms. Renee Taschner was absent.

CALL TO ORDER

Ms. Johnson called the meeting to order at 7:04 p.m.

PLEDGE OF ALLEGIANCE

REPORTS / SECRETARY / SUPERINTENDENT

Minutes
A motion was made by Mr. Gilligan and seconded by Mr. Stellini to recommend approval of the minutes of the November 26, 2018, regular meeting of the Board of Education. The motion was carried with 4 affirmative votes and 1 abstention. Those in affirmative were Mrs. Dennis, Mr. Gilligan, Mr. Paoli, and Mr. Stellini. Ms. Johnson abstained. Ms. Santiago was absent for the vote.

COMMUNITY/PUBLIC COMMENTS – None

RECOGNITION OF ACCOMPLISHMENTS

District
Starfish Award – Mr. Michael Ensor, Hodgson Chief Custodian (retired 10/1/2018)
Presenters: Ms. Madeline Johnson, Board of Education Vice President
Dr. Victoria Gehrt, Superintendent

Special Recognition – Mr. Timothy Kain, Director of Facilities Management & Special Projects
Presenters: Ms. Madeline Johnson, Board of Education Vice President
Dr. Victoria Gehrt, Superintendent

Hodgson
Introduction: Dr. Jerry Lamey, Principal

Football Flight “A” Champions
Presenter: Dr. Jerry Lamey, Principal

Mr. Frank Moffett, Head Coach
Mr. Dave Collins, Assistant Head Coach
Mr. Franz Kappel, Assistant Coach
Mr. Patrick Henry, Assistant Coach
Mr. Rudy Braxton, Assistant Coach

*Captain & 1st Team Defensive Back*
Daniel Douglas, 12th Grade, Culinary Arts

*Captain & 1st Team Linebacker*
Brandon Shimko, 12th Grade, Technical Drafting & Design

*1st Team Defensive Line*
Amir Mitchell, 11th Grade, Auto Body

*2nd Team Wide Receiver*
Kam’Ryn Thomas, 10th Grade, Culinary Arts

*2nd Team Defensive Line*
Tashan Fitzgerald, 11th Grade, Auto Technology

*2nd Team Linebacker*
Eric Shimko, 11th Grade, Computer Network Administration

*3rd Team Quarterback*
CJ Henry, 10th Grade, Nurse Technology

**Pro Start**
Presenter: Mr. Michael Paoli, Assistant Principal

Mr. Scott Cave, Culinary Arts Instructor
Mr. Gerald Allen, Jr., Culinary Arts Instructor
Ms. Megan Baker, Culinary Arts Paraeducator

*1st Place State Winner Poster Contest for Pro Start*
Genisa Wright, 11th Grade, Culinary Arts

**PUBLIC PRESENTATION**

**Hodgson**
**Virtual Reality Tour**
Presenters: Mr. Tim Brewer, Instructional Technology Coach
Ms. Christine McCann, Social Studies Instructor
District

NCC Vo-Tech Education Association – No Formal Comments
Presenter: Mr. James Hill, President

President Santiago presided over the meeting.

FINANCIAL REPORTS

The motion was made by Ms. Johnson and seconded by Mr. Gilligan to approve the Financial Reports for the November, subject to audit. The motion passed unanimously.

BIDS, QUOTATIONS, AND CHANGE ORDER

Howard 1927 Building Renovations Project: Change Orders

Mr. Timothy Kain, Director of Facilities Management & Special Projects, presented the following change orders to the Board. These change orders were reviewed in November’s Finance Committee Meeting.

a. Change Order #190/Contract #HHS-6 – Specialty Finishes, LLC – As per RFI 108, provide windows and louvers as shown on and detailed on attached drawings A-843 and A-844 in the amount of $97,053.70 (This was on the Finance Committee Agenda and discussed June 26, 2017, but was inadvertently not included for Board approval on the June 26, 2017, or July 24, 2017, meetings). The motion was made by Mr. Paoli and seconded by Ms. Johnson to approve Change Order #190/Contract #HHS-6 – Specialty Finishes, LLC in the amount of $97,053.70. The motion passed unanimously.

b. Change Order #24/Contract #HHS-35 – North East Contractors Inc. – Install ballard at side gate of main building in the amount of $496.40. (Informational Only)

c. Change Order #25/Contract #HHS-35 – North East Contractors Inc. – Install brass signs for school district in the amount of $874.69. (Informational Only)

d. **CREDIT** Change Order #1/Contract #HHS-52 – T.J. Distributors – Credit to close out allowance funds in the amount of $10,000.00. (Informational Only)

e. **CREDIT** Change Order #1/Contract #HHS-41 – Old World Tileworks, Inc. – Credit to closeout allowance funds in the amount of $4,489.00. (Informational Only)

f. **CREDIT** Change Order #2/Contract #HHS-41 – Old World Tileworks, Inc. – Credit to closeout allowance funds in the amount of $24,192.30. (Informational Only)

g. **CREDIT** Change Order #3/Contract #HHS-39 – Specialty Finishes, LLC. – Credit for remaining allowance for case work in the amount of $579.00. (Informational Only)

h. **CREDIT** Change Order #4/Contract #HHS-13 – Old World Tileworks, Inc. – Credit to closeout allowance funds in the amount of $6,128.20. (Informational Only)

REPORTS: PRINCIPALS/DIRECTORS/SPECIAL

Discussions were held regarding Board members’ comments on, and inquiries into, the monthly administrative reports.
OLD BUSINESS – None

NEW BUSINESS

Updated FY19 Salary Scales
Mr. Sean Sokolowski, Director of Business, presented the following updated FY19 Salary Scales to the Board for approval:

- Teacher Salary Scales
- Clerical Salary Scales
- Custodial Salary Scales
- Administrative Salary Scales
- Food Service Salary Scales
- Technology Aide Salary Scales

The motion was made by Ms. Johnson and seconded by Mr. Paoli to approve all of the updated FY19 Salary Scales listed above. The motion passed unanimously.

Request for Proposal #1902 – Architects for Howard High School of Technology Athletic Fields
Mr. Sean Sokolowski, Director of Business, presented Bid #1902 – Architects for Howard Athletic Fields to the Board recommending that the contract for Architectural services for the athletic fields at Howard High School of Technology be negotiated with the top rated firm, ABHA contingent on the following approvals:

- Approval of MOU by the City of Wilmington to construct athletic fields on Kirkwood Park.
- Approval of MOU by the NCCVT Board of Education to construct athletic fields Kirkwood Park.
- Approval of MOU by the Co-Chairs of the Joint Legislative Committee on the Capital Improvement Program.
- Approval of MOU by the Director of Office of Management and Budget.
- Approval of transfer of funds by the Secretary of Education, the Director of the Office of Management and Budget, and the Controller General.

The motion was made by Ms. Johnson and seconded by Mrs. Dennis to approve the recommendation that the Architectural services for the athletic fields at Howard High School of Technology be negotiated with ABHA. The motion passed unanimously.

Request for Proposal #1903 – Construction Manager for Howard High School of Technology Athletic Fields
Mr. Sean Sokolowski, Director of Business, presented Bid #1903 – Construction Manager for Howard High School of Technology Athletic Fields to the Board recommending that the contract for Construction Manager services for the athletic fields at Howard High School of Technology be negotiated with the top rated firm, EDiS contingent on the following approvals:

- Approval of MOU by the City of Wilmington to construct athletic fields on Kirkwood Park.
- Approval of MOU by the NCCVT Board of Education to construct athletic fields Kirkwood Park.
• Approval of MOU by the Co-Chairs of the Joint Legislative Committee on the Capital Improvement Program.
• Approval of MOU by the Director of Office of Management and Budget.
• Approval of transfer of funds by the Secretary of Education, the Director of the Office of Management and Budget, and the Controller General.

The motion was made by Ms. Johnson and seconded by Mrs. Dennis to approve the recommendation that the Construction Manager services for the athletic fields at Howard High School of Technology be negotiated with EDiS. The motion passed unanimously.

Personnel
A motion was made by Mr. Gilligan and seconded by Mrs. Dennis to approve the personnel actions (including the addendum, pg. 39a) as recommended:

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<tr>
<td>Delcastle</td>
<td>Chief Custodian</td>
<td>Mark Howell</td>
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<td>Delcastle</td>
<td>Custodian</td>
<td>Kierra Woodlen</td>
<td>01/03/2019</td>
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<td>Delcastle</td>
<td>Career Area Instructional Paraeducator – Temporary</td>
<td>Joseph Stephano</td>
<td>01/03/2019</td>
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<td>Hodgson</td>
<td>Mathematics Instructor – Temporary</td>
<td>Domenica Abbott</td>
<td>TBD</td>
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<tr>
<td>Howard</td>
<td>Secretary, Main Office</td>
<td>Kathy Syva</td>
<td>01/03/2019</td>
</tr>
<tr>
<td>Delcastle</td>
<td>Learning Support Coach – Temporary</td>
<td>John Martin, Jr.</td>
<td>TBD</td>
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<td>Delcastle</td>
<td>Physical Science Instructor – Temporary</td>
<td>Kathleen Pakkebier</td>
<td>TBD</td>
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<tr>
<td>Howard</td>
<td>Cafeteria Cook</td>
<td>Michelle Doyle</td>
<td>01/03/2019</td>
</tr>
<tr>
<td>Howard</td>
<td>Mathematics Instructor – Temporary</td>
<td>Katrina Weaver</td>
<td>01/14/2019</td>
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COACHING RECOMMENDATIONS

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RESIGNATION/COACHING

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<tr>
<td>Hodgson</td>
<td>Baseball, Head Coach</td>
<td>Douglas Nowell</td>
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RETIREMENT/AGE-REDUCED

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<tr>
<td>Howard</td>
<td>Nurse Technician Instructor</td>
<td>JoAnne Bennett</td>
<td>Effective February 1, 2019</td>
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RETIREMENT/SERVICE
Howard Senior Secretary Beverly Harrison – Effective March 1, 2019

The motion passed unanimously.

GENERAL INFORMATION

Date to Remember
Ms. Santiago asked that the Board take time to review the Dates to Remember.

ADJOURNMENT
A motion was made by Mrs. Dennis and seconded by Ms. Johnson to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 7:53 p.m.

Victoria C. Gehrt, Ed.D., Executive Secretary