NEW CASTLE COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

April 23, 2018
7:00 P.M.

The following Board members were present for the School Board meeting, which was held at Howard High School of Technology: Yvette Santiago, President; Madeline Johnson, Vice President; Cheryl Dennis; Robert Gilligan; Nello Paoli; Mark Stellini; and Renee Taschner. Victoria C. Gehrt, Superintendent, was also present.

CALL TO ORDER

Ms. Santiago called the meeting to order at 7:06 p.m.

PLEDGE OF ALLEGIANCE

REPORT / SECRETARY / SUPERINTENDENT

Minutes
A motion was made by Mr. Gilligan and seconded by Ms. Johnson to recommend approval of the minutes of the March 26, 2018, regular meeting of the Board of Education. The motion was carried with 6 affirmative votes and 1 abstention. Those in the affirmative were: Ms. Santiago, Ms. Johnson, Mr. Stellini, Ms. Taschner, Mr. Gilligan, and Mr. Paoli. Mrs. Dennis abstained.

COMMUNITY/PUBLIC COMMENTS - None

RECOGNITION OF ACCOMPLISHMENTS

District
Starfish Award – Mr. Jeffrey Williams
Presenters: Ms. Yvette Santiago, Board President
Dr. Victoria Gehrt, Superintendent

Howard
Introduction: Dr. Stanley Spoor, Principal

A. Girls Basketball Team, Flight B and Blue Hen Conference Champions
Presenter: Mr. John Greenly, Assistant Principal
1. 1,000 Point Scorer
   Curtis Clack, Head Coach
   Dorothy Haughton, Assistant Coach
   Kayla Rouse – 12th, Dental Assisting
   Ronnasia Blatch-Huggins – 11th, Dental Assisting

B. Delaware Law Related Education Center Award for Excellence
Presenter: Ms. Leah Anderson, Assistant Principal
Christine Shaub, Ph.D.

C. Career & Technical Student Organizations (CTSO) Stars
Presenter: Dr. Stanley Spoor, Principal
   Kaamilah Diabate – 12th, Legal Support Services
   Samuel Esposito – 12th, Engine Technology
   Ky’sia Jackson – 11th, Culinary Arts
   Mileena Jackson – 11th, Legal Administrative
   Kayla Lawson – 12th, Legal Support Services
   Kiliany Mayfield – 11th, Legal Support Services
Lemesha McDaniel – 12th, Legal Administrative Assisting
Michael O’Bryant – 12th, Legal Administrative Assisting
Zhaiona Owens – 12th, Legal Support Services
Melvin Presha – 12th, Computer Network Administration
Cyrus Sariaslani – 12th, Computer Network Administration
Nik Szyminski – 12th, Engine Technology
Briana Varady – 11th, Computer Network Administration
Da’Aanzae Bland-Warren – 11th, Computer Network Administration
Mikaela Whitaker – 12th, Computer Network Administration
Kennyia Williams-Chandler – 12th, Computer Network Administration

PUBLIC PRESENTATION

Howard
Career Programs That Work, Spotlight on Dental Assisting
Presenter: Ms. Colleen Conaty, Assistant Principal

District
Howard 1927 Building Renovation Project: Update
Presenters: Mr. Carl Krienan, Principal, ABHA Architects
            Mr. Jerry Doherty, President, EDiS Company
            Mr. Kevin Lucas, Senior Project Manager, EDiS Company

NCCVT Vo-Tech Education Association
Presenter: Mr. Donato Rufo, President
            No Formal Comments

FINANCIAL REPORTS
The motion was made by Ms. Johnson and seconded by Mr. Gilligan to approve the Financial Reports for March, subject to audit. The motion passed unanimously.

BIDS, QUOTATIONS, AND CHANGE ORDERS

Marshallton Roof Bid
Mr. Timothy Kain, Director of Facilities Management & Special Projects, presented the Marshallton roof bid. Mr. Kain recommended to the Board that the bid should be awarded to the lowest bidder, CTA Roofing & Waterproofing Inc., in the amount of $471,000.00. The motion was made by Mr. Gilligan and seconded by Mrs. Dennis to award the Marshallton roof bid to the lowest bidder, CTA Roofing & Waterproofing Inc. The motion passed unanimously.

Marshallton Window Bid
Mr. Timothy Kain, Director of Facilities Management & Special Projects, presented the Marshallton window bid. Mr. Kain recommended to the Board that the bid should be awarded to the lowest bidder, Specialty Finishes, LLC, in the amount of $2,864,600.00. The motion was made by Ms. Taschner and seconded by Mr. Stellini to award the Marshallton window bid to the lowest bidder, Specialty Finishes, LLC. The motion passed unanimously.

Athletic Field Maintenance Bid
Mr. Timothy Kain, Director of Facilities Management & Special Projects, presented the athletic field maintenance bid. Mr. Kain recommended to the Board that the bid should be awarded to the lowest bidder, Hummer Turfgrass Systems, in the amount of $126,353.00. The motion was made by Ms. Taschner and seconded by Mrs. Dennis to award the athletic field maintenance bid to the lowest bidder, Hummer Turfgrass Systems. The motion passed unanimously.
Howard 1927 Building Renovation Project: Bid Package “N”: Front Entrance, Landscape and Streetscape
Mr. Timothy Kain, Director of Facilities Management & Special Projects, presented Bid Package “N”: Front Entrance, Landscape, and Streetscape. Mr. Kain recommended to the Board that the bid should be awarded to the lowest bidder, Guardian Environmental Services Company, Inc., in the amount of $334,500.00. The motion was made by Ms. Johnson and seconded by Mr. Gilligan to award Bid Package “N”: Front Entrance, Landscape, and Streetscape to the lowest bidder, Guardian Environmental Services Company, Inc. The motion passed unanimously.

Howard 1927 Building Renovation Project: Change Orders
Mr. Timothy Kain, Director of Facilities Management & Special Projects, presented the following change orders to the Board for informational purposes only. No vote was necessary.

c. Change Order #12/Contract HHS-32: Enterprise Masonry – Credit for changes to north exterior stair construction in the amount of -$21,316.00.

REPORTS: PRINCIPALS/DIRECTORS/SPECIAL
Discussions were held regarding Board members’ comments on, and inquiries into, the monthly administrative reports.

OLD BUSINESS

Reaffirmation of Board Policies (2nd Reading)
Dr. Victoria Gehrt, Superintendent, presented the following Board policies for reaffirmation that had been disseminated for a public comment period and received no comments:

- Policy #200 – School Teen Dating Violence and Sexual Assault
- Policy #202 – Athletic Code of Conduct
- Policy #204 – Online Courses

The motion was made by Ms. Taschner and seconded by Mr. Stellini to approve the Board policies for reaffirmation. The motion was carried unanimously.

NEW BUSINESS

Financial Position Report
Mr. Sean Sokolowski, Director of Business, presented for approval the Financial Position Report. The motion was made by Ms. Johnson and seconded by Mr. Stellini to approve the Financial Position Report. The motion passed unanimously.

Proposed Revisions to the 2018-2019 Student/Parent Handbook (1st Reading)
The proposed revisions to the New Castle County Vocational-Technical School District’s 2018-2019 Student/Parent Handbook were presented by Mr. Allen, Director of Personnel/School Operations, for the Board to review and approve for posting. A motion was made by Ms. Johnson and seconded by Mrs. Dennis to approve the revisions for posting. The motion passed unanimously.

Proposed Holiday Schedule for 12-Month Employees
After reviewing the 12-Month Employees Holiday Schedule for 2018-2019, a motion was made by Mr. Gilligan and seconded by Ms. Taschner to approve the 12-Month Employees Holiday Schedule for 2018-2019. The motion passed unanimously.
Approval of District Summer Hours
Dr. Victoria Gehrt, Superintendent, presented the memo regarding the summer hours for the District and school offices for approval. Summer hours will be in effect from June 18 through August 24 with the hours and directions as indicated. A motion was made by Mr. Gilligan and seconded by Ms. Johnson to approve the summer hours. The motion was passed unanimously.

Personnel
A motion was made by Mr. Gilligan and seconded by Ms. Johnson to approve personnel actions (including addendum A, pg. 52a) as recommended:

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>POSITION</th>
<th>NAME</th>
<th>EFFECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>REASSIGNMENT</td>
<td>Hodgson</td>
<td>Custodian</td>
<td>Allen Bass – Reassigned from second shift to first shift effective April 16, 2018</td>
</tr>
<tr>
<td>COACHING RECOMMENDATIONS—Adjustments</td>
<td>Hodgson</td>
<td>From: Boys Baseball, Volunteer To: Boys Baseball, Asst. Coach</td>
<td>Tyler Newton</td>
</tr>
<tr>
<td>Hodgson</td>
<td>From: Boys Baseball, Asst. Coach To: Boys Baseball, Volunteer</td>
<td>Mike Serafin</td>
<td>2017/2018</td>
</tr>
<tr>
<td>FAMILY MEDICAL LEAVE OF ABSENCES</td>
<td>District</td>
<td>Technology Specialist</td>
<td>David King – Effective May 10, 2018</td>
</tr>
<tr>
<td>District</td>
<td>Speech &amp; Language Specialist</td>
<td>Amanda Riley – Effective April 21, 2018</td>
<td></td>
</tr>
<tr>
<td>RESIGNATION</td>
<td>Howard</td>
<td>Academy of Finance Instructor</td>
<td>Jerry Rouser – Effective June 30, 2018</td>
</tr>
<tr>
<td>RESIGNATION/COACHING</td>
<td>St. Georges</td>
<td>Winter Cheerleading, Head Coach</td>
<td>Sarah Given – Effective April 13, 2018</td>
</tr>
<tr>
<td>RETURN FROM LEAVE OF ABSENCES</td>
<td>Delcastle</td>
<td>Instructional Paraeducator</td>
<td>Jan Spence – Effective March 19, 2018</td>
</tr>
<tr>
<td>St. Georges</td>
<td>InstructionalParaeducator</td>
<td>Deborah Mirto – Effective March 23, 2018</td>
<td></td>
</tr>
</tbody>
</table>

EXECUTIVE SESSION
At 8:10 p.m., a motion was made by Ms. Taschner and seconded by Ms. Johnson for the Board to go into Executive Session regarding a personnel issue. Gerald Allen, Director of Personnel and School Operations, and Dr. Victoria Gehrt, Superintendent, were present for the session. Jim McMackin, an attorney for Morris James LLP, was also present.

Ms. Santiago reconvened the meeting at 9:15 p.m.

Personnel
After the Executive Session, the Board voted to approve the personnel actions listed above (including addendum a, pg. 52a). The motion passed unanimously.

Ms. Santiago held a separate vote for the personnel actions listed on addendum B. A motion was made by Ms. Johnson and seconded by Mr. Gilligan to approve personnel actions (including addendum B, pg. 52b) as recommended:
NEW APPOINTMENT
Howard       Interim Principal (2018-2019)       Colleen Conaty       7/1/2018

The motion was carried with 4 yeas (Ms. Johnson, Mr. Stellini, Mr. Gilligan, and Mrs. Dennis), 2 nays (Ms. Taschner and Mr. Paoli), and 1 abstention (Ms. Santiago).

GENERAL INFORMATION

Date to Remember
Ms. Santiago asked that the Board to take time to review the Dates to Remember and School Activities.

ADJOURNMENT
The motion was made by Mr. Paoli and seconded by Ms. Johnson to adjourn at 9:20 p.m. The motion passed unanimously.

Victoria C. Gehrt, Ed.D., Executive Secretary