NEW CASTLE COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

March 26, 2018
7:00 P.M.

The following Board members were present for the School Board meeting, which was held at Hodgson Vocational Technical High School: Yvette Santiago, President; Madeline Johnson, Vice President; Robert Gilligan; Nello Paoli; Mark Stellini; and Renee Taschner. Cheryl Dennis was absent. Victoria C. Gehrt, Superintendent, was also present.

CALL TO ORDER

Ms. Santiago called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

REPORT / SECRETARY / SUPERINTENDENT

Minutes
A motion was made by Ms. Johnson and seconded by Mr. Paoli to recommend approval of the minutes of the February 26, 2018, regular meeting of the Board of Education. The motion was carried with 4 affirmative votes and 2 abstentions. Those in the affirmative were: Ms. Santiago, Ms. Johnson, Ms. Taschner, and Mr. Paoli. Mr. Gilligan and Mr. Stellini abstained. Mrs. Dennis was absent.

COMMUNITY/PUBLIC COMMENTS - None

RECOGNITION OF ACCOMPLISHMENTS

District
Starfish Award – Mr. Michael Paoli
Presenters: Ms. Yvette Santiago, Board President
Dr. Victoria Gehrt, Superintendent

Starfish Award – Ms. Theresa Tucci
Presenters: Ms. Yvette Santiago, Board President
Dr. Victoria Gehrt, Superintendent

Hodgson
Introduction: Dr. Jerry Lamey, Principal

A. Athletic Accomplishments
Presenter: Dr. Jerry Lamey, Principal
1. 1,000 Point Scorer
   Ja-Naiah Perkins-Jackson – 11th, Nurse Tech
   Kayla Braxton-Young – 11th, Early Childhood

2. All-State Football & State of Delaware’s Outstanding Lineman
   Jalik Heyward – 12th, Millwright

3. Delaware Individual State Wrestling Championship
   Katarina Austin – 12th, CNAP

B. Poetry Out Loud Competition
Presenter: Dr. Justin Comegys, Acting Assistant Principal
Chelsea Anokye-Agyei – 11th, Nurse Tech
PUBLIC PRESENTATION

Hodgson
Hodgson’s SAT Suite Program
Presenter: Dr. Christine Colihan, Assistant Principal

District
Howard 1927 Building Renovation Project: Update
Presenters: Mr. Carl Krien, Principal, ABHA Architects
Mr. Jerry Doherty, President, EDIS Company
Mr. Kevin Lucas, Senior Project Manager, EDIS Company

NCC Vo-Tech Education Association
Presenter: Mr. Donato Rufo, President
No Formal Comments

FINANCIAL REPORTS
The motion was made by Mr. Gilligan and seconded by Mr. Stellini to approve the Financial Reports for February, subject to audit. The motion passed unanimously.

BIDS, QUOTATIONS, AND CHANGE ORDERS

Howard 1927 Building Renovation Project: Bid Package “M”: Telescopic Bleachers
Mr. Timothy Kain, Director of Facilities Management & Special Projects, presented Bid Package “M”: Telescopic Bleachers. Mr. Kain recommended to the Board that the bid should be awarded to the lowest bidder, TJ Distributors, Inc. in the amount of $88,445.00. The motion was made by Mr. Gilligan and seconded by Ms. Johnson to award bid package “M” to the lowest bidder, TJ Distributors, Inc. The motion passed unanimously.

Howard 1927 Building Renovation Project: Bid Package: Furniture
Mr. Timothy Kain, Director of Facilities Management & Special Projects, presented the Furniture Bid Package. Mr. Kain recommended to the Board that the bid should be awarded to the list of bidders determined by ABHA Architects that represent the lowest responsive bid. Brennan’s Office Interiors in the amount of $41,827.78, Corporate Interiors in the amount of $110,993.43, Douron in the amount of $137,689.00, EFS in the amount of $340,196.00, Ethosource in the amount of $14,265.81, GA Blanco and Sons in the amount of $32,211.00, Glover in the amount of $50,932.36, and WB Mason in the amount of $314,602.00. The motion was made by Ms. Johnson and seconded by Mr. Gilligan to award the furniture bid package to the list of bidders that represent the lowest responsive bid named above. The motion was carried with 5 affirmative votes and 1 abstention. Those in affirmative were Ms. Santiago, Ms. Johnson, Mr. Stellini, Ms. Taschner, and Mr. Gilligan. Mr. Paoli abstained.

Howard 1927 Building Renovation Project: Change Orders
Mr. Timothy Kain, Director of Facilities Management & Special Projects, presented the following change orders to the Board for informational purposes. No vote was necessary.

b. Change Order #1/Contract HHS-50: Billows Electric Supply Company – Additional cost to provide multi lift kits, cable, and touch screen to raise and lower fixtures from one central location. This is for Aladdin Light Lift materials only in the amount of $2,500.00.
c. Change Order #8/Contract HHS-34: Specialty Finishes, LLC – Furnish and install LVLs for smoke hatches in the auditorium per RFI #363 in the amount of $26,998.00.
d. Change Order #9/Contract HHS-34: Specialty Finishes, LLC – Miscellaneous revisions made to Marvin window shop drawings to comply with code requirements in the amount of $22,495.00.
f. Change Order #10/Contract HHS-34: Specialty Finishes, LLC – Install privacy panel in boy’s room of Annex per ASI #59 in the amount of $1,978.00.
g. Change Order #11/Contract HHS-32: Enterprise Masonry – Proscenium louvre openings in the amount of $9,373.00.

REPORTS: PRINCIPALS / DIRECTORS / SPECIAL
Discussions were held regarding Board members’ comments on, and inquiries into, the monthly administrative reports.

OLD BUSINESS

Tax Refund Requests
Two tax refund requests were on the agenda to be presented to the Board. One from Christiana Care in the amount of $1,933.70 and one from Charter School Development Corp (CSDC) in the amount of $12,965.48. The tax refund requests were deferred to May.

Reaffirmation of Board Policies (2nd Reading)
Dr. Victoria Gehrt, Superintendent, presented the following Board policies for reaffirmation that had been disseminated for a public comment period and received no comments:

- Policy #21 – Board Member Insurance
- Policy #101 – Educational Philosophy
- Policy #103 – Policy on the Implementation of the Provisions of Title IX
- Policy #104 – Media Center Materials Challenge
- Policy #106 – Professional Development

The motion was made by Ms. Taschner and seconded by Mr. Stellini to approve the above Board policies for reaffirmation. The motion was carried unanimously.

The following Board policy had been disseminated for a public comment period and generated some comments that need to be reviewed by the Board Policy Committee. Therefore, the following policy was deferred:

- Policy #20 – District Travel and Personal Reimbursement Policy

Proposed 2018 & 2019 Calendars (2nd Reading)
Dr. Victoria Gehrt, Superintendent, presented the proposed 2018-2019 and 2019-2020 District Calendars to the Board for approval. The calendars were disseminated for a public comment period and received no comments. The motion was made by Ms. Taschner and seconded by Mr. Stellini to approve the 2018-2019 and 2019-2020 District Calendars. The motion passed unanimously.

NEW BUSINESS

FY18 Bond Note
Mr. Sean Sokolowski, Director of Business, presented Bond Number R-18A, 95-38 for Howard High School 1927 Building Renovation Project in the amount of $14,739,200.00 to the Board for approval. $8,990,900.00 is the state share and $5,748,300.00 is the local share. The bond note is payable in annual installments of $287,415.00 on February 1st in each year and bears interest payable semi-annually on February 1st and August 1st at the rate of 3.21%. The motion was made by Ms. Johnson and seconded by Mr. Paoli to approve Bond
Number R-18A, 95-38 for the Howard High School 1927 Building Renovation Project with the amount and interest stated above. The motion passed unanimously.

New Castle County – Collection Services for Delinquent Taxes
Mr. Sean Sokolowski, Director of Business, presented New Castle County’s RFP for hiring a collection agency to recover delinquent taxes to the Board for approval. Professional Recovery Consultants (PRC) is the apparent highest rated bidder with collections fees of 7.74% for collections between 1 and 3 years old and 12.74% for collections over 3 years old. The motion was made by Ms. Johnson and seconded by Mr. Gilligan to approve that NCCVT School District will take part in the county’s hiring of a collection agency for delinquent taxes authorizing the fees indicated above. The motion passed with 5 affirmative votes and 1 negative vote. Those in affirmative were Ms. Santiago, Ms. Johnson, Mr. Stellini, Mr. Gilligan, and Mr. Paoli. Ms. Tashchner was in the negative.

Tax Refund Request – CHABAD
A tax refund request was on the agenda to be presented to the Board from CHABAD in the amount of $232.15. The tax refund request was deferred to May.

Reaffirmation of Board Policies (1st Reading)
Dr. Gehrt, Superintendent, presented to the Board the following policies for first read and approval for posting for a public comment period:
- Policy #200 – School Teen Dating Violence and Sexual Assault
- Policy #202 – Athletic Code of Conduct
- Policy #204 – Online Course
The motion was made by Mr. Stellini and seconded by Ms. Johnson to approve the above Board policies for posting. The motion was passed unanimously.

Personnel
A motion was made by Ms. Johnson and seconded by Mr. Gilligan to approve personnel actions (including addendum, pg. 52a) as recommended:

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>POSITION</th>
<th>NAME</th>
<th>EFFECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howard</td>
<td>Class A Maintenance</td>
<td>Humberto Simoes</td>
<td>03/27/2018 Addendum</td>
</tr>
</tbody>
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COACHING RECOMMENDATIONS
| Hodgson | Baseball, Asst. Coach  | Mike Serafin  | 2017/2018 |
| Hodgson | Girls Lacrosse, Asst. Coach | Alysha Brannon | 2017/2018 |
| St. Georges | Football, Head Coach  | John Wilson  | 2018/2019 |

COACHING RECOMMENDATIONS - Step Adjustment
Delcastle | Baseball, Asst. Coach | Michael Albertson | 2017/2018 |

FAMILY MEDICAL LEAVE OF ABSENCES
Howard | CNAP Instructor | Dawn Dickerson – Intermittent Leave |
Howard | Special Education Instructor | Tristan Spates – Effective March 5, 2018 |
St. Georges | Instructional Paraprofessional | Deborah Mirto – Effective February 26, 2018 |
Delcastle | Instructional Paraprofessional | Jan Spence – Effective March 6, 2018 Addendum |
Hodgson | Dental Assisting Instructor | Christina Hampton-Shoemate – Effective 3/14/2018 Addendum |
Howard | Science Instructor | Ralph May – Effective March 6, 2018 Addendum |

LEAVE OF ABSENCE
Delcastle | Production Center Instructor | Susan Wells – Effective February 27, 2018 |

RESIGNATION
Howard | Principal | Stanley Spoor – Effective June 1, 2018 |
LOCATION                      POSITION                                      NAME                                      EFFECTIVE                              
St. Georges                   Cafeteria Service Worker                          Denise O'Mara – Effective March 20, 2018  Addendum

RESIGNATION/COACHING          
Hodgson                       Baseball, Asst. Coach                              Joe Marciano – Effective January 25, 2018

RETIREMENTS/SERVICE           
Delcastle                     Cook                                             Georgeanna Palmer – Effective July 1, 2018
Howard                        Medical Assisting Instructor                          Joanna Herman – Effective April 1, 2018

RETURN FROM LEAVE OF ABSENCE  
St. Georges                   Spanish Instructor                                  Alissa Quinian – Effective February 14, 2018  Addendum
Delcastle                     Instructional Paraeducator                              Jan Spence – Effective March 19, 2018  Addendum
Delcastle                     Production Center Instructor                          Susan Wells – Effective March 12, 2018  Addendum

TEACHER LEADER                
Delcastle                     STEP Teacher Leader                                   Lisa Cave                                  2017/2018

The motion was carried unanimously.

EXECUTIVE SESSION
At 8:01 p.m., a motion was made by Ms. Taschner and seconded by Ms. Johnson for the Board to go into Executive Session regarding a Hearing Officer's Report on student #032618-F and to review the 2018/2019 staff recommendations. The Board will vote on the 2018/2019 staff recommendations at the April 23, 2018, meeting. Gerald Allen, Director of Personnel and School Operations, and Dr. Victoria C. Gehrt, Superintendent, were present for the session.

A motion was made by Ms. Johnson and seconded by Mr. Gilligan to adjourn the executive session at 8:24 p.m. The motion passed unanimously.

Ms. Santiago reconvened the meeting at 8:24 p.m.

Hearing Officer’s Report
After having reviewed the Hearing Officer’s Report, hearing transcript, various other documents, and with administration recommendations, the motion was made by Mr. Stellini and seconded by Ms. Johnson to accept the Hearing Officer’s recommendations to expel student #03262018-F for the remainder of the 2017-18 school year with alternative educational placement. The motion passed unanimously.

GENERAL INFORMATION

Dates to Remember
Ms. Santiago asked that the Board to take time to review the Dates to Remember and School Activities.

ADJOURNMENT

The motion was made by Ms. Johnson and seconded by Mr. Stellini to adjourn at 8:26 p.m. The motion passed unanimously.

Victoria C. Gehrt, Ed.D., Executive Secretary