NEW CASTLE COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

December 18, 2017
7:00 P.M.

The following Board members were present for the School Board Meeting, which was held at the Thomas B. Sharp Conference Center. Yvette Santiago, President; Madeline Johnson, Vice President; Robert Gilligan; Nello Paoli, Jr.; Mark Stellini; and Renee Taschner. Cheryl Dennis was absent. Victoria C. Gehrt, Superintendent, was also present.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Ms. Santiago called the meeting to order at 7:03 p.m.

SWEARING-IN CEREMONY

Governor John C. Carney appointed Nello M. Paoli, Jr., to the New Castle County Vocational-Technical School District Board of Education to serve a term to expire July 1, 2024. Ms. Santiago presented Mr. Paoli with the Oath of Office. Ms. Santiago and Board members welcomed Mr. Paoli and indicated that they look forward to serving with him on behalf of the New Castle County Vocational-Technical School District.

REPORT / SECRETARY / SUPERINTENDENT

Minutes
A motion was made by Mr. Gilligan and seconded by Ms. Taschner to recommend approval of the minutes of the November 27, 2017, meeting of the Board of Education. The motion was carried with 5 affirmative votes and 1 abstention. Those in affirmative were: Ms. Santiago, Ms. Johnson, Mr. Gilligan, Mr. Stellini, and Ms. Taschner. Mr. Paoli abstained. Mrs. Dennis was absent.

COMMUNITY / PUBLIC COMMENTS

Mr. Bob Williams, a former substitute for the district, commented on not being called to substitute this year and some concerns he had regarding the career programs. Ms. Taschner took great exception to Mr. Williams’ comments. She expressed that she feels that the district works hard to be inclusive and diverse by hiring the best instructors in the state. She ended by saying that she is proud of each and everyone of the instructors and she thanked them for the job that they do.

RECOGNITION OF ACCOMPLISHMENTS

District
Starfish Award – Mr. Rahsheem Hollis
Presenters: Ms. Yvette Santiago, Board President
Dr. Victoria Gehrt, Superintendent
2018 Delaware Secondary Assistant Principal of the Year – Ms. Colleen Conaty
Presenters: Dr. Stan Spoor, Principal, Howard High School of Technology
Dr. Victoria Gehrt, Superintendent

Delcastle
A Place for Everyone: CTE and a Whole Lot More
Introduction: Dr. Clifton Hayes, Principal

Delcastle Medalists and Finalists at National Conferences
Presenter: Mr. Paul Rabinovitch, Assistant Principal

1. Business Professionals of America
   Teacher: Ms. Nicole Dobbs
   Isabel Castaneda-Reyes, 11th, Business Technology
   1st Place, Fundamental Word Processing
   State & National Winner
   Anthony Romero, 11th, Business Technology
   1st Place, Intermediate Word Processing
   State & National Winner
   Janette Santiago-Rico, 11th, Business Technology
   3rd Place, Interview Skills, State Winner
   National Finalist, Interview Skills

2. National SkillsUSA
   Student Activities Coordinator: Ms. Karla Dennison
   Sarah Buehler, 2017 Graduate, Sheet Metal
   Gold Metal
   Sarah Geho, 2017 Graduate, Chem Lab Technology
   5th Place, Quiz Bowl Team
   Diana Hernandez, 2017 Graduate, Graphic Arts
   5th Place, Quiz Bowl Team
   Noah Hetrick, 2017 Graduate, Chem Lab Technology
   5th Place, Quiz Bowl Team
   Ryan Quezon, 2017 Graduate, Chem Lab Technology
   5th Place, Quiz Bowl Team
   Jakeem Chamblee, 12th Grade, Transition to Adult Life
   6th Place, Community Action Plan
   Glenn Clayville, 12th Grade, Transition to Adult Life
   6th Place, Community Action Plan
   Brittany Jennings, 2017 Graduate, Graphic Arts
   6th Place, Screen Printing Technology
   Justin Tucker, 2017 Graduate, Graphic Arts
   9th Place, Graphic Communications
DIAA Blue Hen Conference Athletic Director of the Year
Presenter: Dr. Rita Vasta, Assistant Principal
Mr. Jeffrey Hewes, Athletic Director, Department Chair, Teacher

PUBLIC PRESENTATION

Delcastle
Drumline Presentation
Presenter: Dr. Sarah Olsavsky, Assistant Principal
Advisor: Mr. Samuel Keeper

Unified Sports Presentation
Presenter: Mr. Michael Kittel, Assistant Principal
Co-Presenters: Mr. Thomas Gears, Teacher
Ms. Greta Humphrey, Teacher
Ms. Kathy Denny, Teacher

Football Athletes:
Jeremiah Johnson, 11th, STEP*
Austin Jones, 11th, STEP*
Alex Kenny, 10th, STEP*
Brody Pote, 10th, STEP*
Andreu Taylor-Simmons, 11th, STEP*

Manager:
Keelin Chappell, 12th, STEP*

Partners:
Edmanual Fermin, 11th, Aviation
Edwin Mejias, 11th, Aviation
Abriel Santiago, 11th, Technical Drafting
Shawn Williams, 11th, Auto Body

* Specialized Transition to Employment Pathway (formerly Life Skills)

District
Howard 1927 Building Renovation Project: Update
Presenter: Mr. Carl Krienen, Principal, ABHA Architects
Mr. Jerry Doherty, President, Edis Company
Mr. Kevin Lucas, Senior Project Manager, Edis Company
Ms. Samara Hamilton, Project Manager, Edis Company

NCC Vo-Tech Education Association
Presenter: Mr. Donato Rufo, President

No Formal Comments
FINANCIAL REPORTS

The motion was made by Mr. Stellini and seconded by Ms. Johnson to approve the Financial Reports for November; subject to audit. The motion was passed unanimously.

BIDS, QUOTATIONS, AND CHANGE ORDERS

Howard 1927 Building Renovation Project: Change Orders & Bids
Mr. Timothy Kain, Director of Facilities Management & Special Projects, presented the following change orders for informational purposes.

a. Change Order #1: Specialty Finishes – Laminate Casework & Millwork in the amount of $2,199.00.
b. Change Order #9: Enterprise Masonry – Wall Type 3c has changed to 4: block back-up and a facerbrick unit. The walls will be painted and a typical colored facerbrick unit can be used. Proscenium walls are to be terminated at the underside of the structure. POC incorporates the 8: CMU block/tooth credit at both proscenium locations and the add for 4:/brick façade wall type to match adjacent conditions. Price includes stocking brick units, washing new brick façade and protecting the gym floor when washing the brick in the amount of $18,969.00.
c. Change Order #7: Enterprise Masonry – Restore elevation at the Career Tech Lab on phase I. Cleaning, grinding out and repointing (at 10% to mimic adjacent elevations restoration) and final wash down in the amount of $8,796.00.
d. Change Order #5: Specialty Finishes – Provide carpentry changes associated with ASI #56 in the amount of $12,252.00.
e. Change Order #6: Specialty Finishes – Provide carpentry changes associated with ASI #74 in the amount of $7,627.00.
f. Change Order #8: Enterprise Masonry – Rebuild door M007 (MadCorp) in the amount of $2,982.00.
g. Change Order #7: Specialty Finishes – RFI #307 was issued to show new structural headers and joist hangers required to create the duct openings required by the mechanical contractor in the amount of $10,301.00.

Mr. Timothy Kain, Director of Facilities Management & Special Projects, presented Bid Package ‘I’: Architectural Modifications. Based on the meetings with Gerald Doherty and Kevin Lucas, EDiS representatives, Mr. Kain recommended to the Board that the bid should be awarded to the lowest bidder, Specialty Finishes in the amount of $243,985.00. The motion was made by Ms. Johnson and seconded by Mr. Stellini to award bid package ‘I’ to the lowest bidder, Specialty Finishes. The motion passed unanimously.
Mr. Timothy Kain, Director of Facilities Management & Special Projects, presented Bid Package ‘J’: Interior Light Fixture Restoration. Based on the meetings with Gerald Doherty and Kevin Lucas, EDiS representatives, Mr. Kain recommended to the Board that the bid should be awarded to the lowest bidder, Billows Electric Supply Company, Inc. in the amount of $55,750.00. The motion was made by Ms. Johnson and seconded by Mr. Stellini to award bid package ‘J’ to the lowest bidder, Billows Electric Supply Company, Inc. The motion was carried with 5 affirmative votes and 1 abstention. Those in affirmative were: Ms. Santiago, Ms. Johnson, Mr. Gilligan, Mr. Paoli, and Mr. Stellini. Ms. Taschner abstained. Mrs. Dennis was absent.

REPORTS: PRINCIPALS / DIRECTORS / SPECIAL
Discussions were held regarding Board members’ comments on, and inquiries into, the monthly administrative reports.

OLD BUSINESS

Re-affirmation of Board Policies (2nd Reading)
Dr. Gehrt presented the following Board Policies to the Board requesting approval to be reaffirmed:

- Policy #010 – Board Member Qualifications
- Policy #011 – Unexpired Term Fulfillment
- Policy #012 – New Board Member Orientation
- Policy #013 – Board Policy Development
- Policy #014 – Administration in Policy Absence
- Policy #015 – Staff Involvement in Decision Making
- Policy #016 – Non-Compensation of Board Members
- Policy #017 – Role and Responsibilities of Superintendent
- Policy #018 – Management Team
- Policy #019 – School Board Member Ethics

The motion was made by Ms. Taschner and seconded by Mr. Gilligan to approve the re-affirmation of the above Board policies. The motion was carried 5 affirmative votes and 1 abstention. Those in the affirmative were: Ms. Santiago, Ms. Johnson, Mr. Gilligan, Mr. Stellini, and Ms. Taschner. Mr. Paoli abstained. Mrs. Dennis was absent.

NEW BUSINESS

Schematic Designs for Marshallton
Mr. Sean Sokolowski, Business Director; Mr. Timothy Kain, Director of Facilities Management & Special Projects; and Mr. Buck Simpers, Buck Simpers Architect & Associates, Inc., presented the Board with the schematic design for the new roof and new windows for Marshallton. The motion was made by Mr. Gilligan and seconded by Ms. Johnson to approve the schematic designs for Marshallton. The motion was passed unanimously.
Personnel
A motion was made by Mr. Stellini and seconded by Ms. Johnson to approve personnel actions as recommended:

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>POSITION</th>
<th>NAME</th>
<th>EFFECTIVE</th>
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<tbody>
<tr>
<td><strong>NEW APPOINTMENTS</strong></td>
<td></td>
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<tr>
<td>Delcastle</td>
<td>Special Education Paraeducator-Temporary</td>
<td>Tasia Wright</td>
<td>01/03/2018</td>
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<tr>
<td>Hodgson</td>
<td>Class A Maintenance</td>
<td>Thomas Brooks</td>
<td>12/11/2017</td>
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<tr>
<td>Howard</td>
<td>English Instructor – Temporary</td>
<td>Kayla McWilliams</td>
<td>01/03/2018</td>
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<td><strong>RECLASSIFICATION</strong></td>
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<tr>
<td>Hodgson</td>
<td>Physical Education/Health Instructor-Temporary</td>
<td>Ryan Slane</td>
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<td></td>
<td>Reclassified from part-time Physical Education/Health Instructor effective January 3, 2018</td>
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<td><strong>FAMILY MEDICAL LEAVE OF ABSENCES</strong></td>
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<tr>
<td>District</td>
<td>Bilingual Paraeducator</td>
<td>Maria Agra</td>
<td>Effective 11/27/2017</td>
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<tr>
<td>District</td>
<td>Supervisor, Student &amp; Staff Services</td>
<td>MaryAn Scarbrough</td>
<td>Effective 12/7/2017</td>
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<td>Delcastle</td>
<td>Special Education Instructor</td>
<td>Kathleen Denny</td>
<td>Effective 12/5/2017</td>
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<td>Hodgson</td>
<td>Science Instructor</td>
<td>Steven Matsen</td>
<td>Effective 11/27/2017</td>
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<td>Hodgson</td>
<td>CNAP Instructor</td>
<td>Angeleah Parsons</td>
<td>Effective 12/13/2017</td>
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<td>Marshallton</td>
<td>Maintenance Specialist, Plumber</td>
<td>Eugene Semonelle</td>
<td>Effective 12/28/2017</td>
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<td>St. Georges</td>
<td>Emergency Medical Services Inst.</td>
<td>Jennifer Immediato</td>
<td>Effective 12/6/2017</td>
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<td>St. Georges</td>
<td>Custodian</td>
<td>James Szczecinski</td>
<td>Effective 11/27/2017</td>
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<td><strong>COACHING RECOMMENDATION</strong></td>
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<td>St. Georges</td>
<td>Winter Cheerleading, Asst. Coach</td>
<td>Krystn Koene</td>
<td>2017/2018</td>
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<td><strong>RESIGNATION</strong></td>
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<tr>
<td>Howard</td>
<td>English Instructor</td>
<td>Jaxsen Ball</td>
<td>Effective 11/27/2017</td>
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<td><strong>RESIGNATIONS/COACHING</strong></td>
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<tr>
<td>Hodgson</td>
<td>Baseball, Head Coach</td>
<td>Christopher Moxley</td>
<td>Effective 11/28/2017</td>
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<tr>
<td>St. Georges</td>
<td>Baseball, Asst. Coach</td>
<td>Taylor Jackson</td>
<td>Effective 11/13/2017</td>
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<td><strong>RETIREMENT/SERVICE</strong></td>
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<td>Howard</td>
<td>Class A Maintenance</td>
<td>William Brown</td>
<td>Effective 3/1/2018</td>
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<td><strong>RETURN FROM LEAVE OF ABSENCE</strong></td>
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<tr>
<td>Marshallton</td>
<td>Maintenance Specialist, Plumber</td>
<td>Eugene Semonelle</td>
<td>Effective 11/27/2017</td>
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The motion passed unanimously.

GENERAL INFORMATION

Date to Remember
Ms. Santiago asked that the Board take time to review the Dates to Remember.
ADJOURNMENT
The motion was made by Mrs. Taschner to adjourn the meeting at 8:33 p.m. The motion was carried unanimously.

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Victoria C. Gehrt, Ed.D., Superintendent