NEW CASTLE COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

May 23, 2016
7:00 P.M.

The following Board members were present for the School Board meeting, which was hosted by St. Georges Technical High School: Yvette Santiago, President; Mark Stellini; Madeline Johnson; Cheryl Dennis and Robert Gilligan. John F. Lynch, Jr. and Renee Taschner were absent. Victoria C. Gehrt, Superintendent, was also present.

CALL TO ORDER

Ms. Santiago called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

REPORT / SECRETARY / SUPERINTENDENT

Minutes
Ms. Santiago announced that the voting on the minutes of the April 25, 2016, regular Board meeting needed to be deferred until next month due to a lack of a quorum of those in attendance at that meeting.

Correspondence - None

COMMUNITY/PUBLIC COMMENTS

RECOGNITION OF ACCOMPLISHMENTS

District

Starfish Award
Presenters: Ms. Yvette Santiago, Board President
Dr. Victoria Gehrt, Superintendent
Nicholas Schaefer, Learning Support Coach, St. Georges

Delcastle
Introduction: Mr. Shanta Reynolds

BLUE HEN CONFERENCE BASKETBALL COACH OF THE YEAR
Presenter: Dr. James Connor, Asst. Principal
Rod Griffin, Head Coach

BASKETBALL CAPTAINS & SENIORS
Presenter: Dr. James Connor, Asst. Principal
Captains Paul Brown (12th, Athletic Healthcare)
Kyson Rawls (11th, Athletic Healthcare)
Seniors Mark Harris (12th, Culinary Arts)
Vincent Kent (12th, Culinary Arts)
Brandon Royal (12th, Web & Print)
Josh Williams (12th, Auto Tech)

INDOOR TRACK & FIELD STATE CHAMPIONS
Presenter: Dr. James Connor, Asst. Principal
Long Jump & Triple Jump: Micaiah Dendy (12th, Biotech)
High Jump: Victoria Shepherd (11th, Culinary Arts)
POWERFUL DEVELOPMENT TEAM
Presenter: Mr. Shanta Reynolds, Principal
Justin Comegys, Social Studies Instructor
James Connor, Asst. Principal
Chad Harrison, Asst. Principal
Christa Okocha, Department Chair, English Instructor
Adrianne Quarles, Asst. Principal
Nick Schaefer, Learning Support Coach
Christine Schumacher, Administrative Intern
Jermaine Williams, Culinary Arts Instructor

HAWK OUTREACH STUDENTS
Presenter: Dr. Chad Harrison, Asst. Principal
Oforiwhah Awuah (12th, Medical Assisting)
Shari Griffin (12th, Biotech)
Brianna Martinez (11th, Health Information Technology)
Jordan Marucci (11th, Medical Assisting)
Allen Rhodes (11th, Culinary Arts)
Melissa Vorn (11th, Biotech)
Alicia Warner (12th, Biotech)
Austin Williams (12th, Biotech)

PUBLIC PRESENTATION

St. Georges

MID-ATLANTIC HIGH SCHOOL BICYCLE STEM DESIGN COMPETITION - 1ST PLACE: PHYSICS STUDENTS
Presenters: Mrs. Adrianne Quarles, Asst. Principal
Mr. Ronney Bythwood, Physics Instructor
Duncan Galloway (12th, Technical Drafting)
Alexandra Kachinsky (12th, Nurse Tech)

District

NCC VO-TECH EDUCATION ASSOCIATION
Presenter: Donato Rufo, President
Mr. Rufo announced the new NCCVTEA treasurer Susan White. She replaces Sue Gosney who is retiring.

FINANCIAL REPORTS

The motion was made by Ms. Johnson and seconded by Mr. Gilligan to approve the Financial Reports for March, subject to audit. The motion passed unanimously.

The motion was made by Mr. Stellini and seconded by Ms. Johnson to approve the Financial Reports for April, subject to audit. The motion passed unanimously.

BIDS, QUOTATIONS, AND CHANGE ORDERS - None
REPORTS: PRINCIPALS / DIRECTORS / SPECIAL
Discussions were held regarding Board members' comments on, and inquiries into, the monthly administrative reports.

OLD BUSINESS

2015-2016 & 2016-2017 DISTRICT CALENDAR REVISIONS
Ms. Mary An Scarbrough presented to the Board the revisions needed for both calendars. The 2015-2016 District Calendar needed to be revised to add a PD day and make revisions in regard to a weather-related day make-up and making the last student day June 10 and June 15 as the last teacher day. Revisions to the 2016-2017 District Calendar were adjustments to numbers of student and teacher days and changing a PD day from January 17 to January 23. The motion was made by Mrs. Dennis and seconded by Ms. Johnson to approve the revisions presented to the 2015-2016 and the 2016-2017 District Calendars. The motion passed unanimously.

NEW BUSINESS

School District Financial Position Report
Dr. Hale presented for the Board’s approval the School District Financial Position Report. The purpose of this report is to project the District’s revenues and expenditures through October 15, 2016, to ensure sufficient funds exist to meet projected obligations. It is required to be submitted and approved by the Department of Education. A motion was made by Ms. Johnson and seconded by Mrs. Dennis to approve the presented School District Financial Position Report. The motion passed unanimously.

NCCVT Education Association Contract
Dr. Hale presented for the Board’s approval the NCCVT Education Association contract, which had been provided indicating where changes have been made, and that the section on the Delaware Skills Center is new. It is expected that the Association will be bringing it before the members for a vote soon. Dr. Hale explained that the two approvals make a ratified contract. A motion was made by Mr. Gilligan and seconded by Mrs. Dennis to approve the NCCVT Education Association Contract effective July 1, 2015, through June 30, 2018. The motion passed unanimously.

Summer Hours Memo
Dr. Gehrt asked that the Board approve the memo regarding the summer hours for the District and school offices for June 13 through August 26 with the hours and directions as indicated. A motion was made by Mrs. Dennis and seconded by Ms. Johnson to approve the summer hours for the District and school offices. The motion passed unanimously.

Personnel
A motion was made by Mr. Stellini and seconded by Mrs. Dennis to approve personnel actions (and addendum, page 33 a.) as recommended:

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>POSITION</th>
<th>NAME</th>
<th>EFFECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NEW APPOINTMENTS</td>
<td></td>
<td></td>
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<tr>
<td>Del. Skills Ctr.</td>
<td>Secretary</td>
<td>William Maslanka</td>
<td>06/06/16</td>
</tr>
<tr>
<td>Delcastle</td>
<td>Cafeteria Manager</td>
<td>Jean Rivera</td>
<td>05/24/16</td>
</tr>
<tr>
<td>Delcastle</td>
<td>Senior Secretary</td>
<td>Michele Marra</td>
<td>06/06/16</td>
</tr>
<tr>
<td></td>
<td>FAMILY MEDICAL LEAVE OF ABSENCES</td>
<td></td>
<td></td>
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<tr>
<td>Delcastle</td>
<td>Practical Nursing Instructor</td>
<td>Beth Ann Pusey</td>
<td>05/25/16</td>
</tr>
<tr>
<td>Delcastle</td>
<td>Social Studies Instructor</td>
<td>Nailah Yazid-Jervey</td>
<td>05/04/16</td>
</tr>
</tbody>
</table>
LOCATION | POSITION | NAME | EFFECTIVE
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**FAMILY MEDICAL LEAVE OF ABSENCES (continued)**
Delcastle | Spanish Instructor | Vonetta Pierce | 05/02/16
Howard | Carpentry Instructor | Jamal Kirby | 05/05/16
Howard | Special Education Instructor | Sharon Horrocks | 04/04/16
St. Georges | Custodian | Rogelio Burton | 04/28/16
St. Georges | Mathematics Instructor | Cathleen Kappel | 04/29/16
Delcastle | Science Instructor | Valerie Ness-Bristow | 05/03/16 addendum
Delcastle | Special Education Instructor | Kathleen Denny | 05/11/16 addendum
Howard | CNAP Instructor | Dawnn Dickerson | 05/16/16 addendum

**LEAVE OF ABSENCE**
St. Georges | Plumbing Instructor | Jonathan Cochran | 04/28/16

**RESIGNATIONS**
Hodgson | CNAP Instructor | Kevin Platt | 06/30/16
St. Georges | Cafeteria General Worker | Amanda Pedicone | 05/13/16
St. Georges | Medical Assisting Instructor | Yvonne Camac | 06/30/16

**RETURN FROM LEAVE OF ABSENCES**
Del. Skills Ctr. | Academic Support Counselor | Nadia Williams | 04/25/16
Hodgson | Social Studies Instructor | Kelly Bench | 05/02/16
Howard | Special Education Instructor | Sharon Horrocks | 05/02/16
Support Services | Public Information Officer | Kathy Demarest | 05/09/16
St. Georges | Plumbing Instructor | Jonathan Cochran | 05/04/16
Delcastle | Science Instructor | Valerie Ness-Bristow | 05/18/16 addendum
Delcastle | Social Studies Instructor | Nailah Yazid-Jervey | 05/11/16 addendum
Howard | Carpentry Instructor | Jamal Kirby | 05/12/16 addendum

**RETIREMENT/SERVICE**
Hodgson | Driver Education Instructor | Donald Meyer, Jr. | 01/01/17 addendum

The motion was carried unanimously.

**GENERAL INFORMATION**

**Dates to Remember**
Ms. Santiago asked that the Board review the Dates to Remember and the School Activities schedule, especially note all the graduations.

**DSBA Information**
Note the DSBA Minutes provided in the Board Report.

**Board Goals**
- Define Community So We Can Communicate More Clearly: Mr. Lynch & Ms. Tascher
- Develop a Process for Increasing Board Communications: Ms. Santiago, Mr. Stellini, Mrs. Dennis

Ms. Santiago reported continued progress with committee’s communication efforts will resume with Ms. Demarest’s return.
ADJOURNMENT

The motion was made by Mrs. Dennis and seconded by Mr. Gilligan to adjourn at 8:06 p.m. The motion was carried unanimously.

Victoria C. Gehrt, Ed.D., Executive Secretary