



AUTHORIZATION FOR STUDENT RELEASE FROM SCHOOL

It shall be the policy of the school district that a student shall be released during the school day only to a parent or to a person authorized by a **parent/legal guardian**. The district superintendent, school principal, or others designated by the superintendent or principal should check carefully to make certain that the person claiming to represent the parent is so authorized. Written authority is preferable; however, a check may be made by telephoning the parent/legal guardian for confirmation. The authorized person must present photo identification. **See student/parent handbook for 18-year-old student authorization to leave school.**

